

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
APRIL 9, 2025
MEETING MINUTES

The Hanover Township Board of Commissioners conducted a public meeting on April 9, 2025, at the Hanover Township Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 6:21 pm.

PRESENT: Chairman George Andrejko, Vice-Chairman Jeffrey Lewis, Commissioners: Albert Bagusky, George Bowers, Joe Howanitz, William Howatt, Ronald Krushnowski.

SWEARING IN OF POLICE CHIEF ERIC RICHARDSON BY THE HONORABLE KYLE HALESEY

ANNOUNCEMENT – An Executive Session of the Board was held prior to this meeting to discuss personnel items.

SECRETARY’S REPORT

Motion by Lewis secc. Bowers that the Secretary’s Report for the month of March 2025 be accepted and filed. The report indicated that an Executive Session of the Board was conducted on March 12, 2025, to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

MANAGER’S REPORT

Motion by Lewis secc. Bowers that the Manager’s Report for the month of March 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

DEPARTMENT REPORTS

Motion by Lewis secc. Bowers that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of March 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

MINUTES OF MEETING OF MARCH 12, 2025

Motion by Lewis secc. Bowers that the minutes of the meeting of March 12, 2025, be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

LIST OF BILLS

Motion by Lewis secc. Bowers that the list of bills for March 2025 be ratified and approved for payment. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

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COMMUNICATIONS

Motion by Lewis secc. Bowers that the communications for the month of March 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

TREASURER’S REPORT

Motion by Lewis secc. Bowers that the Treasurer’s Report for the month of February 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

HIRING – TEMPORARY LABORERS

Motion by Lewis secc. Bowers that Edwin Murphy, Nicholas Havey, Sean Burrige, Daniel Fuller, Dylan Mislivets, and Aiden Geisinger be hired as temporary laborers in the Public Works Department effective April 9, 2025 to May 14, 2025 at a rate of \$17.50 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis secc. Bowers that Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski, Joseph Hudak, Cayden Schiel, Jeff Sabecky and Ray Masher be hired as temporary, as needed, drivers in the Hanover Township Fire Department Headquarters effective April 9, 2025 to May 14, 2025 at a rate of \$17.50 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

RIGHT TO KNOW OFFICER – POLICE DEPARTMENT

Motion by Lewis secc. Bowers that Police Chief Eric Richardson be appointed the Right to Know Officer for Police related Right to Know Requests. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

WORKPLACE SAFETY COMMITTEE

Motion by Lewis secc. Bowers that Police Department Clerk Stephanie Webby be appointed to the Workplace Safety Committee. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

HEALTHCARE SEMINAR

Motion by Lewis secc. Bowers to authorize the Township Manager, Sam Guesto, to attend the Benecon 2025 Healthcare Seminar at the Lancaster Marriott, Lancaster, PA on April 10 and 11, 2025. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

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DEPUTY TAX COLLECTOR

Motion by Lewis secc. Krushnowski that based upon the request of Tax Collector Tara Bowers, to appoint Dorothy Brodgerski, be appointed Deputy Tax Collector effective April 10, 2025. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. ABSTAIN: Bowers

INVOICE – BHW INSPECTIONS, LLC

Motion by Lewis secc. Bowers to approve Invoice No. H25003 in the amount of \$10,538.43 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis secc. Bowers to authorize the payment of Township Engineer Borton Lawson Invoices for various projects in the amount of \$14,617.40. These will be paid through various funds and grants including from the Liquid Fuels Account, Sewer Fee Account and Capital Fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

INVOICE – ALL TRAFFIC SOLUTIONS

Motion by Lewis secc. Bowers to authorize the payment of the All Traffic Solutions invoice for three solar speed signs in the amount of \$18,266.00 from the Community Investment Grant Award. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

APPROVAL – PAY APPLICATION NO. 4 – BLUE STONE ENVIRONMENTAL

Motion by Lewis secc. Bowers that based upon the recommendation of the Township Engineer, to approve Pay Application No. 4 from Blue Stone Environmental in the amount of \$46,435.05 for the Fueling Station Project mechanical gate from the Capital Account. This is reimbursable by the Community Development Grant. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

APPROVAL – PAY APPLICATION NO. 8 – BLUE STONE ENVIRONMENTAL

Motion by Lewis secc. Bowers that based upon the recommendation of the Township Engineer, to approve Pay Application No. 4 from Blue Stone Environmental in the amount of \$6,977.00 for the Fueling Station Project pump equipment from the Capital Account. This is reimbursable by the Community Development Grant. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

APPROVAL – RESOLUTION NO. 011-2025

Motion by Lewis secc. Bowers to approve Resolution No. 011-2025 for the financing of municipal vehicles from M&T Bank in the amount of \$420,556.26 as presented. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. ABSTAIN: Bagusky

APPROVAL – RESOLUTION NO. 012-2025

Motion by Lewis secc. Bowers to approve Resolution No. 012-2025 for the transfer of 140 South Main Street (the Preston Hose House property) to the Lower South Valley Land Bank as presented. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

APPROVAL – RESOLUTION NO. 013-2025

Motion by Lewis secc. Bowers to approve Resolution No. 013-2025 for the application of a Local Share Account Grant for road resurfacing in the amount of \$453,602.95 as presented. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

APPROVAL – RESOLUTION NO. 014-2025

Motion by Lewis secc. Bowers to approve Resolution No. 014-2025 for the application of a Small Water and Sewer Grant in the amount of \$500,000.00 as presented. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

APPROVAL – PROJECT CHANGE ORDERS

Motion by Lewis secc. Bowers to approve the following Change Order requests as per the recommendation of the Township Engineer:

1. Infrahorse for the Solomon Creek Interceptor Phase 5 Project for lining of a 40-inch pipe rather than a 39-inch pipe in the amount of \$26,178.00
2. Infrahorse for the Solomon Creek Interceptor Phase 5 Project for replacement of one manhole in the amount of \$60,894.00

On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

APPROVAL – PROJECT CHANGE ORDER

Motion by Lewis secc. Bowers to approve the Change Order request from Malicki Construction for the Tax Collector Renovation Project to include new cabinets in the amount of \$1,250.00. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

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APPROVAL – ADVERTISEMENTS

Motion by Lewis secc. Bowers to approve the following advertisements:

1. For the South Main Street Sewer Extension Project
2. For the Engineering Services for the PennDOT Multi Modal Road Resurfacing Grant Award Project

On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

APPROVAL – AMERICAN RESCUE PLAN ACT (ARPA) SERVICE AGREEMENT

Motion by Lewis secc. Bowers to approve the agreement with Booth Management for final review of ARPA documentation submission at a cost of \$100.00 per hour.

On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

ADJOURN

Motion by Lewis secc. Krushnowski to adjourn the meeting at 6:47 pm. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.

Jennifer Dukes
Township Secretary